

HUBS Coordinator Job Posting

August 10, 2018

The HUBS Coordinator is responsible for the day-to-day shop operations, including youth programming, bike tune ups, repairs, and sales at HUBS (Holyoke Urban Bike School). The HUBS Coordinator should be knowledgeable in bicycle mechanics and teaching mechanics to all ages. Experience with bike shop quality bike repair, organizing group rides, teaching bike safety, and working with teens and volunteers is preferred. Ideal candidate has experience working collaboratively. Essential skills include: well organized, detail oriented, strong written and verbal communication, ability to work independently, organize and facilitate community programming.

Hourly Rate: \$14 an hour / Average 10 hours a week (dependent on programming)

HOW TO APPLY

Send résumé and cover letter to Kerry Cordis, Aquatics Director,
171 Pine Street, Holyoke, MA 01040 or kcordis@holyokeymca.org

Apply By Email: kcordis@holyokeymca.org

Resumes until: September 3^d

Contact: Kerry Cordis
kcordis@holyokeymca.org
171 Pine Street
Holyoke, MA 01040
413-534-5631, ext. 103